

Supreme Council Order of the Amaranth, Inc.

Web Page Guidelines

The Order of the Amaranth's Web Page provides the official communications between members of the Supreme Council, Grand and Subordinate Courts and Subordinate Courts under Supreme Council jurisdiction.

As an official information center of the Order, care and concern is required to preserve the integrity of the Order.

Web pages must be maintained by each individual Web Administrator. All web pages must be in accordance to all laws like : copyright, obscenity, defamation, and harassment. Also the Right of Privacy Act. In addition it is advised to adhere to the standards and policies set down by the Supreme Council, and all Federal, State and local laws regulating computer use.

Use of the official logo of the Order of the Amaranth as part of a Web Page is to be in accordance with the current policy of the Supreme Trustees. Since the 2003 Supreme Assembly, the current policy of the Supreme Trustees permits Grand Courts, Subordinate Courts under Grand Courts and Subordinate Courts under Supreme Council jurisdiction to use the logo without the submission of form 550, however, an application form to use the Amaranth logo can be downloaded at the Web Page Checklist.

Web pages posted do not reflect the opinions or views of the Supreme Council Order of the Amaranth, Inc.

Each Grand Court is required to have a Web Committee and a Web Administrator or contact person to be designated by the Grand Royal Matron.

The Web Administrator's name is to be filed with the Supreme Secretary, Chairman and Secretary of the Board of Supreme Trustees and Chairman of the Supreme Web Page Committee by completing the appropriate online form at the Supreme Council Web Page.

Supreme Council Trustees and the Supreme Web Page Committee reserve the right to unlink any web page and to ask it to cease and desist.

Information about members fall under the privacy act. Written permission to post mailing addresses, email addresses and telephone numbers is to be kept on file by the Chairman of the Web Page Committee and the Web Administrator. Permission may be granted by an email to the Web Administrator with a "cc" to the Chairman of the Web Page Committee.

Please remember before Web Pages can be linked to Supreme Council Web Site they are to be submitted to the Supreme Web Page Committee for approval.

If you have any questions or need some help please feel free to contact anyone on either the Grand Court or Supreme Council Web Page Committee.

Do's

- Ask your Web Page Committee for help, this is part of our job. This can be done at both Supreme and Grand Court level.
- Confine yourself to providing information about the Order of the Amaranth and/or of its philanthropic work.
- All web page sites must clearly identify the Web Administrator, including name and e-mail *"this is usually at the bottom of the home page)."*
- Keep the information on the web page current. Outdated information is worse than no information!
- Maintain the highest level of quality in your communications.
- Acknowledge that your Grand Court, Subordinate Court or Subordinate Court under Supreme Council Jurisdiction receive their authority to operate from Supreme Council Order of the Amaranth, Inc. or Grand Court Order of the Amaranth on every page.
- Coordinate your web page with masonically related web pages within your jurisdiction. Be sure your web page complies with regulations established by the Grand Lodge within your jurisdiction with respect to World Wide Web (WWW) web pages. This is especially true if you will be mounting your home page on a Grand Lodge server.

Don'ts

- Use Supreme Council Order of the Amaranth, Inc. to promote commercial, religious or political causes.
- List Grand or Subordinate Court Officer's home and / or business addresses or phone numbers without written permission.
- List e-mail addresses without prior approval.
- Violate copyright laws.
- Display private information.